


	Department:	SOP Title: Issuance of Airside Driving Permit	
	Safety & Compliance	SOP Document ID: DIAL/S&E/SOP/02/00	
	Vertical:	SOP Effective Date: 24.02.2025	
	Safety & Enforcement	SOP Issue No.: 03	SOP Revision No.: 00
Total No. of Pages: 14	SOP Owner:		
	Head – Safety & Compliance		

	Annexure – IV: Application of Airside Driver Permit		PHOTOGRAPH
Colour of ADP Applying For		Blue:- To drive in vehicular lane & Apron only	
		Red :- To drive in maneuvering area.	

PART – I (Applicant Details)		Date:
1	Name	
2	Designation	
3	Mobile No.	
4	Aadhaar Card No.	
5	Organization / Company / Agency	
6	RTO Driving License No.	
7	Type of License (NT / T)	
8	License issued date & validity	
9	ADP no. and its validity (Renewal / Transfer)	
10	Signature of the applicant	

Enclosed following documents along with this application

- Payment can be made either through Demand Draft (made in favour of "Delhi International Airport Ltd") or through online bank transfer NEFT / RTGS / UPI / POS swipe machine for ADP training class as per Annexure I.
- The required documents are to be submitted along with the application as per Annexure II.

PART – II: Recommendation by Organization/Agency

Name & Designation		
Office Email Id & Mobile No.		
<ul style="list-style-type: none"> • Company/ agency SPOC will certify that the applicant photocopies of the above mentioned documents have been verified with original and are true copies. • Applicant (Mr. / Ms.....) has undergone the safety & familiarization programme and is aware of the basic topography of Airside. 	(Signature of the Authorized Signatory with stamp)	

PART – III: DIAL Safety & Compliance (for Office Use Only)

Applicant (Mr. / Ms.....) has undergone the Airside driver permit training programme Scheduled as per below mentioned details at A-14, Terminal-3, IGIA and conducted by DIAL				(Signature of Approving Authority, DIAL – S&C)
For office use:- ADP SECTION DIAL				
ADP Class On		Time		Signature of ADP Section(DIAL)
Amount Paid				
Payment Details				
Simulator Test Result				