



# DELHI INTERNATIONAL AIRPORT LIMITED

## FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. PREAMBLE:

As per the requirement of Regulation 25(7) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 [herein after referred to as “Listing Regulations”], *inter-alia* stipulates that the Company shall familiarize the independent directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

The same shall also be placed on the website of the Company.

2. OBJECTIVE:

The Objective of the familiarization programme is to facilitate the independent director(s) to understand about the Company and GMR Group’s, businesses and operations, familiarize the director(s) on his/ her rights, duties and responsibilities; to have an insight on the activities carried in Group.

3. OVERVIEW OF FAMILIARIZATION PROGRAMMES:

- i. A familiarization kit is handed over to the new independent director, which includes the Company’s corporate profile, Group’s Mission, Vision, Values and Beliefs, Organisation Structure, the Company’s history, milestones achieved, Annual Reports, Institutional Building, major policies of the Company, Code of Conduct, fund raising history etc.
- ii. When a new independent director is inducted on the Board of the Company, a meeting is arranged with the Senior Management/ KMPs of the Company and other departmental heads to familiarize him/ her with the functioning of the operations of the Company, Joint Ventures and Associate Companies.
- iii. Site visits to various locations of airport be organized for the independent director based on requirement to enable him/ her to understand the operations of the Company. On completion of the familiarization programme, feedback from the director is taken on the induction process.
- iv. At Board/ Committee meetings, presentations are made to the Board/ Committee members on business and performance updates of the Company, its Joint Ventures and Associate Companies and subsidiary(ies), if any, finance, internal control process, business environment, risk management, company policies/ codes and changes in the regulatory environment applicable to the corporate sector and to the industry in which it operates and other relevant issue. An update on regulatory changes are shared with the Board members and presentation is made at the Board/ Committee Meetings as applicable. Familiarization is achieved through broad-based engagement, under which business/ functional heads are invited for interaction with the directors during the review.

Approximately 10 hours were spent by Independent Directors on familiarization session during financial year 2023-24 and on cumulative basis approx. 30 hours till March 31, 2024.\*

\* From the Financial year 2021-22 onward.

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